

Books by Course Number - Current Quarter Only

AC 101

Accounting I

College Accounting, Chapters 1-27 ***ACB Only***	23/e	Cengage Learning	9781337794756
College Accounting, Chapters 1-9 *** AOP and BAS Only***	23/e	Cengage Learning	9781337794787
Study Guide and Working Papers (Chapters 1-9) ***AOP and BA	23/e	Cengage Learning	9781337913553
Study Guide and Working Papers (Chapters 1-15) ***ACB Only***	23/e	Cengage Learning	9781337913560

AC 103 You may have previously ordered for AC101 or AC102

Accounting III

College Accounting, Chapters 1-27 ***ACB Only***	23/e	Cengage Learning	9781337794756
Study Guide and Working Papers Chapters 16-27	23/e	Cengage Learning	9781337913577

AC 105 ***Must be purchased as a bundle (contains: textbook, ebook, and software)

Computerized Accounting

Computerized Accounting with QuickBooks 2019	2019/e	EMC Paradigm	9780763889166
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BA 103 Connect direct login (nothing to order)

Small Business Management

Connect for Small Business Management: An Entrepreneur's Gui	8/e	McGraw-Hill Compan	9781259865633
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CA 101 Cirrus Digital Only - Print Version 9780763888473

Introduction to Computer Science

Seguin's Computer Concepts & App. with Office 2019 (Digital)	3/e	EMC Paradigm	9780763888442
Seguin's Computer Concepts & App. with Office 2019 (Printed T	3/e	EMC Paradigm	9780763888473

CA 102

Operating Systems

Survey of operating Systems	5/e	McGraw-Hill Compan	9781260493849
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CA 104 Cirrus Digital Only - Print Version 9780763888039

Word Processing I

Benchmark Series: Microsoft Word 2019 Levels 1 & 2 (Printed T	/e	EMC Paradigm	9780763888039
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CA 105 Cirrus Digital Only - Print Version 9780763888077

Spreadsheets I

Benchmark Series: Microsoft Excel 2019 Levels 1 & 2 (Printed T	/e	EMC Paradigm	9780763888060
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CA 107 Cirrus Digital Only - Print Version 9780763888121

Graphics Presentation

Benchmark Series: Microsoft PowerPoint 2019 (Printed Text)	/e	EMC Paradigm	9780763888121
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CA 201 This an uCertify LTI comes with the eBook and Labs access on first day of class

Linux Fundamentals

LPI-010 Linux Essentials	2/e	John Wiley & Sons, In	9781616916466
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CA 210

Integrated Office

Exploring: Getting Started with Microsoft Outlook 2016	1/e	Pearson Education	9780134497600
Exploring: Getting Started with Discipline Specific Projects	1/e	Pearson Education	9780134497617

CA 211

Administrative Office Procedures

The Administrative Professional: Technology & Procedures	15/e	Cengage Learning	9781305581166
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CC 103*Help Desk Essentials*

Computer User Support for Help Desk and Support Specialists	6/e	Cengage Learning	9781285852683
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CF 201*Cybersecurity Analyst*

CompTIA Cybersecurity Analyst (CySA) CSO-001-Complete	/e	Logical Operation for	9781616919696
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CO 104*Composition I*

Writing with a Thesis	12/e	Cengage Learning	9781133951438
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CO 105*Composition II*

Dialogues: An Argument Rhetoric and Reader	8/e	Pearson Education	9780321925534
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HR 105 Connect direct login (nothing to order)*Training and Development*

Employee Training & Development with Connect Access	8/e	McGraw-Hill Compan	9781260140262
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MA 100 Connect direct login (nothing to order)*Essential Math*

Standalone Online Access for Collegiate Math 18 week access	/e	McGraw-Hill Compan	9781260811513
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MA 103 Connect direct login (nothing to order)*Introduction to College Math*

Standalone Online Access for Collegiate Math 18 week access	/e	McGraw-Hill Compan	9781260811513
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MD 111 also used in MD112*Diagnostic Coding*

Bundle: ICD-10-CM Physician, 2020 HCPCS Professional, and 20	2020/e	Elsevier	9780323750332
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Bundle: Step by Step Medical Coding 2020 Text and Workbook	2020/e	Elsevier	9780323757799
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MD 112 also used in MD111*Procedural Coding*

Bundle: ICD-10-CM Physician, 2020 HCPCS Professional, and 20	2020/e	Elsevier	9780323750332
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Bundle: Step by Step Medical Coding 2020 Text and Workbook	2020/e	Elsevier	9780323757799
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MK 104 Access Code only with e-book (no physical book)*Customer Service and Relationship Management*

Connect Access for Customer Service Skills for Success	7/e	McGraw-Hill Compan	9781260157499
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MK 202*Social Media and Internet Marketing*

Social Media Marketing: A Strategic Approach	2/e	Cengage Learning	9781305502758
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RE 101 40 Clock Hours*Real Estate Principles and Practices*

Modern Real Estate Practice in Ohio	9/e	Dearborn Real Estate	9781475433753
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RE 102 40 Clock Hours*Ohio Real Estate Law*

The Language of Real Estate	8/e	Dearborn Real Estate	9781475484915
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RE 103 20 Clock Hours*Real Estate Appraisal*

Fundamentals of Real Estate Appraisal	13/e	Dearborn Real Estate	9781475427479
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RE 104 20 Clock Hours*Real Estate Finance*

Essentials of Real Estate Finance	15/e	Dearborn Real Estate	9781475462074
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SP 111*Spreadsheets*

Microsoft Excel 365 - Benchmark Series	2019/e	EMC Paradigm	9780763887247
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SS 103 Free ebook (nothing to order)*Political Science*

American Government	2e/e	OpenStax	9781947172661
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TD 000*Truck Driving*

Alcohol and Drug Trsting: What Drivers Need to Know	/e	JJ Keller	38797
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Hours of Service Rules for CMV Drivers	/e	JJ Keller	50691
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TE 001*Electrical Quarter 1*

Core Curriculum: Introductory Craft Skills	5/e	Pearson Education	9780134130989
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Electrical: Level 1	5/e	Pearson Education	9780134738208
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TE 002*Electrical Quarter 2*

Electrical: Level 2	5/e	Pearson Education	9780134738215
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TE 003*Electrical Quarter 3*

Electrical: Level 3	5/e	Pearson Education	9780134738239
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TR 100*HVAC/R Program*

Refrigeration and Air Conditioning Technology	9e/e	Cengage Learning	9780357122273
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Electricity for Refrigeration, Heating, and Airconditioning	10/e	Cengage Learning	9781337399128
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