



## ADDITIONAL STANDARD OCCUPATIONAL CLASSIFICATION (SOC) CODES FOR PROGRAMS

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### **AAB – BUSINESS ADMINISTRATION**

#### **CIP: 52.0201 Business Administration and Management, General**

11-1021.00	General and Operations Managers
11-2022.00	Sales Managers
11-3011.00	Administrative Services Managers
11-9051.00	Food Services Managers
11-3071.01	Transportation, Storage, and Distribution Managers
11-9151	Social and Community Service Managers
11-9081.00	Lodging Managers
11-9199.00	Managers, All Other
37-1011.00	First-Line Supervisors of Housekeeping and Janitorial Workers
41-1011.00	First-Line Supervisors of Retail Sales Workers
41-1012.00	First-Line Supervisors of Non-Retail Sales Workers
41-3031.02	Sales Agents, Financial Services
43-1011.00	First-Line Supervisors of Office and Administrative Support Workers
43-3011.00	Bill and Account Collectors
43-3071.00	Tellers
43-4051.00	Customer Service Representatives
43-4151.00	Order Clerks
43-9041.02	Insurance Policy Processing Clerks
43-9061.00	Office Clerks, General
53-1031.00	First-Line Supervisors of Transportation and Material-Moving Machine and Vehicle Operators

### **AAB – BUSINESS ADMINISTRATION CONCENTRATION IN: MARKETING AND SALES**

#### **CIP: 52.1401 Marketing/Marketing Management, General**

11-2011.00	Advertising and Promotions Managers
13-1022.00	Wholesale and Retail Buyers, Except Farm Products
13-1199.00	Business Operations Specialists, All Other
27-3099.00	Media and Communication Workers, All Other
41-2031.00	Retail Salespersons
41-4011.00	Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products
41-4012.00	Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products
11-1021.00	General and Operations Managers
11-3011.00	Administrative Services Managers
11-9199.00	Managers, All Other
43-4051.00	Customer Service Representatives

## **AAB – BUSINESS ADMINISTRATION CONCENTRATION IN: MARKETING AND TOURISM**

### **CIP: 52.0901 Hospitality Administration/Management, General**

11-9051	Food Service Managers
11-9081	Lodging Managers
41-3041	Travel Agents
11-2011	Advertising and Promotions Managers
11-1021.00	General and Operations Managers
11-3011.00	Administrative Services Managers
11-9199.00	Managers, All Other
43-4181	Reservation and Transportation Ticket Agents and Travel Clerks

## **AAB – ACCOUNTING**

### **CIP: 52.0301 Accounting**

13-2011.00	Accountants and Auditors
13-2041.00	Credit Analysts
13-2081.00	Tax Examiners and Collectors, and Revenue Agents
13-2082.00	Tax Preparers
43-3011.00	Bill and Account Collectors
43-3021.00	Billing and Posting Clerks
43-3031.00	Bookkeeping, Accounting, and Auditing Clerks
43-3051.00	Payroll and Timekeeping Clerks
43-3071.00	Tellers
43-4011.00	Brokerage Clerks
43-4051.00	Customer Service Representatives
43-4131.00	Loan Interviewers and Clerks
43-4141.00	New Accounts Clerks
43-9041.02	Insurance Policy Processing Clerks

## **AAB – ADMINISTRATIVE OFFICE PROFESSIONAL**

### **CIP: 52.0401 Administrative Assistant and Secretarial Science, General**

43-6011.00	Executive Secretaries and Executive Administrative Assistants
43-4051.00	Customer Service Representatives
43-4171.00	Receptionists and Information Clerks
43-6014.00	Secretaries and Administrative Assistants, Except Legal, Medical, and Executive
43-9021.00	Data Entry Keyers
43-9022.00	Word Processors and Typists
43-9031.00	Desktop Publishers
43-9061.00	Office Clerks, General

## **AAB – BUSINESS ADMINISTRATION CONCENTRATION IN: HUMAN RESOURCE MANAGEMENT**

### **CIP: 52.1001 Human Resources Management/Personnel Administration, General**

43-4161.00	Human Resources Assistants, Except Payroll and Timekeeping
43-3051.00	Payroll and Timekeeping Clerks
11-1021.00	General and Operations Managers
11-3011.00	Administrative Services Managers
11-9199.00	Managers, All Other
13-1071.00	Human Resources Specialists

## **AAB – BUSINESS ADMINISTRATION CONCENTRATION IN: ACCOUNTING**

**CIP: 52.0302 Accounting Technology/Technician and Bookkeeping.**

13-2082.00	Tax Preparers
43-3031.00	Bookkeeping, Accounting, and Auditing Clerks
43-3051.00	Payroll and Timekeeping Clerks
43-4011.00	Brokerage Clerks
11-1021.00	General and Operations Managers
11-3011.00	Administrative Services Managers
11-9199.00	Managers, All Other
43-9111.00	Statistical Assistants

## **AAB – INFORMATION TECHNOLOGY COMPUTER SUPPORT**

**CIP: 15.1202 Computer Technology/Computer Systems Technology**

11-3021.00	Computer and Information Systems Managers
15-1121.00	Computer Systems Analysts
15-1122.00	Information Security Analysts
15-1142.00	Network and Computer Systems Administrators
15-1151.00	Computer User Support Specialists
15-1152.00	Computer Network Support Specialists

## **AAB – LEGAL ASSISTANT**

**CIP: 22.0302 Legal Assistant/Paralegal**

23-2011.00	Paralegals and Legal Assistants
23-2093.00	Title Examiners, Abstractors, and Searchers
23-2099.00	Legal Support Workers, All Other
43-4031.00	Court, Municipal, and License Clerks
43-6012.00	Legal Secretaries

## **AAB – MEDICAL ADMINISTRATIVE ASSISTANT**

**CIP: 51.0716 Medical Administrative/Executive Assistant and Medical Secretary**

29-2071.00	Medical Records and Health Information Technicians
31-9094.00	Medical Transcriptionists
31-9095.00	Pharmacy Aides
43-4051.00	Customer Service Representatives
43-4051.03	Patient Representatives
43-6013.00	Medical Secretaries

## **DIPLOMA – MEDICAL OFFICE SPECIALIST**

**CIP: 51.0716 Medical Administrative/Executive Assistant and Medical Secretary**

29-2071.00	Medical Records and Health Information Technicians
31-9094.00	Medical Transcriptionists
31-9095.00	Pharmacy Aides
43-4051.00	Customer Service Representatives
43-4051.03	Patient Representatives
43-6013.00	Medical Secretaries

## **DIPLOMA – PC SUPPORT SPECIALIST**

### **CIP: 15.1202 Computer Technology/Computer Systems Technology**

15-1121.00	Computer Systems Analysts
15-1142.00	Network and Computer Systems Administrators
15-1151.00	Computer User Support Specialists
15-1152.00	Computer Network Support Specialists

## **DIPLOMA – ADMINISTRATIVE OFFICE SUPPORT PROFESSIONAL**

### **CIP: 52.0401 Administrative Assistant and Secretarial Science, General**

43-6011.00	Executive Secretaries and Executive Administrative Assistants
43-4051.00	Customer Service Representatives
43-4171.00	Receptionists and Information Clerks
43-6014.00	Secretaries and Administrative Assistants, Except Legal, Medical, and Executive
43-9021.00	Data Entry Keyers
43-9022.00	Word Processors and Typists
43-9031.00	Desktop Publishers
43-9061.00	Office Clerks, General

## **DIPLOMA – MEDICAL ASSISTING**

### **CIP: 51.0801 Medical/Clinical Assistant**

29-2011.00	Medical and Clinical Laboratory Technologists
29-2071.00	Medical Records and Health Information Technicians
31-1011.00	Home Health Aides
31-1014.00	Nursing Assistants
31-9092.00	Medical Assistants
31-9095.00	Pharmacy Aides
31-9097.00	Phlebotomists
39-9021.00	Personal Care Aides
43-6013.00	Medical Secretaries

## **DIPLOMA – IN BUSINESS ADMINISTRATION SPECIALIST**

### **CIP: 52.0201 Business Administration and Management, General**

43-9199.00	Office and Administrative Support Workers, All others
41-1011.00	First-Line Supervisors of Retail Sales Workers
41-1012.00	First-Line Supervisors of Non-Retail Sales Workers
43-1011.00	First-Line Supervisors of Office and Administrative Support Workers
43-3011.00	Bill and Account Collectors
43-3071.00	Tellers
43-4051.00	Customer Service Representatives
43-4151.00	Order Clerks
43-9061.00	Office Clerks, General